# General safety and security guide Pohjoinen Rautatiekatu 29, Leppäsuonkatu 6

# EMERGENCY TELEPHONE NUMBER AND POLICE

112

#### **PROPERTY ADDRESSES**

Leppäsuonkatu 6 Pohjoinen Rautatiekatu 29 00100 HELSINKI

## IN CASE OF FIRE

- 1. **RESCUE** those in immediate danger.
- 2. **NOTIFY** others of danger.
- 3. MAKE AN ALERT. Call 112.
- 4. **EXTINGUISH** the fire, if you can.
- 5. **CONFINE**. Close all windows and doors.
- 6. **GUIDE** the officials to the site.

#### **STAIRCASE**

Never exit into a smoky stairway.

#### LIFT

Do not use the lift in the event of fire.

#### PUBLIC WARNING SIGNAL

- 1. Move indoors, stay indoors.
- 2. Close doors, windows, ventilation holes, and air conditioning devices.
- 3. Open the radio and calmly wait for instructions.
- 4. Avoid using the telephone
- 5. Do not leave the areas unless urged to do so by the authorities, so as not to endanger yourself on the way.

#### **RESCUE PLAN**

The rescue plan can be found from the address:

https://pelsu.fi/u/pCW

#### **GATHERING AREA**

**Courtyard parking (Domus)** 

#### BACK-UP GATHERING AREA

Interiors of neighbouring properties

#### **ELECTRICITY SWITCHBOARD**

In the garage.

#### MAIN WATER SHUTOFF

Garage, heat room.

#### FIRE ALARM

Centre at the entrance to the garage, access from Leppäsuonkatu

### **CIVIL DEFENCE SHELTERS**

This property has 3 civil defence shelters.
A-Porras, Downstairs furniture storage.
B-porras, downstairs furniture storage.
A-Porras, Downstairs furniture storage
Civil defence shelter nearest to the property:
Kaisaniemen metroaseman kallioväestönsuoja
Helsingin yliopiston metroasema, 00100 Helsinki

# FAULT REPORTS REQUIRING IMMEDIATE ACTION

Calls requiring immediate action (e.g. fires, pipe leaks, broken windows) should be made to the 24-hour service number 020 491 2720. Securitas is responsible for answering calls.